

## Club Grants Application

### Club Grants Year 1<sup>st</sup> September 2016 – 31 August 2017

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**What Category of Club Grants are you applying under (please circle)?**

For more information on club grant categories, please go to  
[www.clubsnsw.com.au/community/clubgrants/about-clubgrants](http://www.clubsnsw.com.au/community/clubgrants/about-clubgrants)

Category One

Category Two

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**Part 1 – Who, what and how much would your grant be for?**

1.1 *Name of individual, group, team, club or organisation applying for grant / sponsorship*

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1.2 *Provide an overview of the community need being addressed and the impact it will have*

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1.3 *Provide details on what this grant will pay for specifically*

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1.4 *Where are you based / what geographical areas do you cover?*

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1.5 *What is the total dollar (\$) amount of funding you are seeking through this application?*

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### Part 3 – Additional Information Required

3.1 *Are you supported by any other community organisations?*

YES (complete below)       NO

Name of organisation: \_\_\_\_\_

Phone number of organisation: \_\_\_\_\_

3.2 *Are you currently being supported / funded by a government program?*

YES (complete below)       NO

Name of program: \_\_\_\_\_

3.3 *Have you, or do you intend to, apply to another registered club or funding body to support this community issue / cause?*

YES (complete below)       NO

Name of club / funding body: \_\_\_\_\_

3.4 *Is your organisation a non-profit organisation?*

YES       NO

3.5 *Is your organisation incorporated?*

YES (complete below)       NO

What form?

- A company limited by guarantee
- A cooperative
- An incorporated association
- An unincorporated association
- Other \_\_\_\_\_

3.6 This application is accompanied by a copy of:

- An annual report
- Financial statements
- Auditors report
- Authority to fundraise
- Other \_\_\_\_\_

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## Part 4 – Contact Details

**Primary contact:** \_\_\_\_\_

Position in organisation (if applicable): \_\_\_\_\_

Mobile Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Secondary contact:** \_\_\_\_\_

Position in organisation (if applicable): \_\_\_\_\_

Mobile Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Website Address (if applicable): \_\_\_\_\_

ABN: \_\_\_\_\_

GST Status: \_\_\_\_\_

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## Part 5 - Statutory Declaration

I, \_\_\_\_\_ of \_\_\_\_\_

(Clearly print full name)

(Insert your place of residence)

In the state of New South Wales do hereby solemnly and sincerely declare as follows:

The information contained in this application form is true and correct and that funds provided will be applied in full to the proposed programme, project or service detailed herein.

I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act 1900.

Declared at:

\_\_\_\_\_

[place]

on

\_\_\_\_\_

[date]

\_\_\_\_\_

[signature of declarant]

in the presence of an authorised witness, who states:

I, \_\_\_\_\_, a \_\_\_\_\_

[name of authorised witness]

[authorisation - witness be a JP, lawyer or a notary public]

certify the following matters concerning the making of this statutory declaration by the person who made it: [\* please cross out any text that does not apply]

1. \*I saw the face of the person OR \*I did not see the face of the person because the person was wearing a face covering, but I am satisfied that the person had a special justification for not removing the covering, and
2. \*I have known the person for at least 12 months OR \*I have confirmed the person's identity using an identification document and the document I relied on was \_\_\_\_\_

[describe identification document relied on]

\_\_\_\_\_

[signature of authorised witness]

*Justice of the Peace, lawyer or a notary public*

\_\_\_\_\_

[date]

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## **Part 6 – The Process**

- This application will be considered by the Board of Richmond Club in a meeting held in the month of August
- Decisions will be based on trading results recorded by Richmond Club in the current Club Grants Year (1<sup>st</sup> September – 31<sup>st</sup> August)
- You will be notified via the primary e-mail address provided following the meeting in August if your application has been successful
- Successful grants will have a sponsorship contract drafted by Richmond Club based on the details included in this application