



POSITION APPLIED FOR:
TYPE OF POSITION APPLIED FOR: FULL TIME: 🗖 PART TIME: 🗖 CASUAL: 🗖
AVAILABLE TO COMMENCE:
AVAILABLE TO WORK: DAYS 🗖 NIGHTS 🗖 WEEKENDS 🗖 PUBLIC HOLIDAYS 🗖
ARE THERE ANY CIRCUMSTANCES KNOW TO YOU WHICH IN ANY WAY COULD AFFECT YOUR ABILITY TO UNDERTAKE SHIFT WORK OR WORK WEEK-ENDS OR OVER-TIME? E.G., FAMILY RESPONSIBILITIES, SPOUSE, ETC. IF YES, PLEASE GIVE FULL DETAILS.
YES 🗖 NO 🗖

# PERSONAL DETAILS

NAME: Surname or Family Name	Given Names			Preferred Title
PRIVATE ADDRESS:				
			( )	
DATE OF BIRTH/ TELEPHONE ( ) Home			( )	Business/Message
CAN YOU PRODUCE PROOF OF IDENTITY? (Passport, Birt	h Certificate, Driver's Licence)	YES 🗖	NO 🗖	
ARE YOU LEGALLY ENTITLED TO WORK IN AUSTRALIA?		YES 🗖	NO 🗖	
EMAIL ADDRESS:				

# PERSON TO NOTIFY (ACCIDENT OR ILLNESS)

NAME: Surname or Family Name	Given Names	Preferred Title
ADDRESS:		
TELEPHONE ( )	RELATIONSHIP:	

### EDUCATION

	NAME & LOCATION	DURATION	OF STUDIES		MAJOR COURSE OF STUDY
	OF SCHOOL	From Mth Yr	To Mth Yr	DEGREE/CERT OBTAINED	
PRIMARY					
SECONDARY					
UNIVERSITY					
TECHNICAL/PROFESSIONAL					
OTHER					

# Application For Employment Cont...

# EMPLOYMENT RECORD (LAST 3 EMPLOYERS OR LAST 10 YEARS, LAST EMPLOYER FIRST)

EMPLOYER NAME	POSITION	EMPLOYED		REASON FOR	REFERENCE NAME,
AND ADDRESS		FROM	ТО	LEAVING	ADDRESS & TELEPHONE NO.

#### **SKILLS (**CLERICAL, CHEF, WAITER, STEWARD, HEAD STEWARD ETC)

SKILL	EXPERIENCE	REMARKS

### **HOBBIES OR INTERESTS**

#### MEDICAL

WOULD YOU BE PREPARED TO UNDERGO A MEDICAL EXAMINATION BY THE CLUB'S DOCTOR TO DETERMINE YOUR ABILITY TO CARRY OUT THE FULL DUTIES OF THE POSITION YOU HAVE APPLIED FOR?	YES 🗖 NO 🗖
ARE YOU AWARE OF ANY CONDITION LIKELY TO EFFECT THE FULL PERFORMANCE OF YOUR DUTIES IN EMPLOYMENT?	YES 🗖 NO 🗖
IF YES, PLEASE GIVE FULL DETAILS (INCLUDING FACILITIES OR SERVICES WHICH COULD BE REASO YOU TO DO THE JOB).	NABLY PROVIDED TO ENABLE

## Application For Employment Cont...

#### GENERAL

		YES	NO	IF YES, GIVE DETAILS
1.	Have you ever been discharged from employment because your work or conduct was not satisfactory?			
2.	Have you in the last five years been convicted of any offence other than minor traffic infringements?			
3.	Do you have any objection to enquiries of your present employer regarding qualifications and character?			
4.	Do you have any objection to us seeking verification and additional information to any matter within this application?			
5.	Is there any additional information you wish to give?			

## PROBATION

I understand and accept that as a condition precedent to my obtaining the position applied for, I shall have to undergo a probationary period of employment.

#### DECLARATION

I authorise the Club to obtain information from any person concerning my suitability for employment with the Club and I hereby release any such person from liability for any damage, claims, costs, expenses which may arise from the provision of such information. I further declare that the statements made by me in this application are true, complete and correct. I understand that a false or misleading answer to any question in this application will be regarded as misconduct and will be grounds for my dismissal form employment.

DATE: \_\_\_\_\_\_ SIGNATURE: \_\_\_\_\_